

Forward Plan

This document lists the matters which are likely to be the subject of a Key Decision by either the Council's Cabinet Executive or an important decision of the Council itself. Key Decisions by Officers in consultation with Cabinet Executive members are also included. It is produced in accordance with the Constitution adopted by Blaby District Council. The Plan is published a minimum of 14 days prior to coming into effect including a minimum time frame of 4 months. The date of publication of this Plan is 13th August 2008. The effective date of Operation is 1st September 2008. Important decisions by the Council are included for information only as it is only Key Decisions (shown in Bold) which must be included in this Plan. Key Decisions are defined in Article 13 of the Constitution and are subject to the Call-in procedure. Those decisions of the Cabinet Executive not in bold will be recommendations to Council and not subject to call-in. The column of the Forward Plan referring to Consultation indicates how there may be participation in and influencing of decisions.

The Cabinet Executive comprises:-

Cllr. E.F. White	Leader, Policy, Equality and Strategic Management
Cllr. J.O. Hudson	Deputy Leader, Finance and E-Government
Cllr. G. Sanders	Safer Communities
Cllr. J.A. Dickinson	Asset Management and Housing
Cllr. E.A. Webster-Williams	Community Focus
Cllr. F.G.H. Jackson	The Natural and Built Environment
Cllr. D.R. Clements	Quality Services and Parish/Town Council Partnerships

If you wish to comment on, make representation or request documents in relation to any issue contained within this plan please contact the person listed in the Plan below or contact:-

Kris Johnston, Head of Administration and Legal Services tel 0116 2750555 secretariat@blaby.gov.uk

Papers relating to the items listed below are normally available at least five clear working days prior to the relevant meeting as indicated under decision maker on the table below.

Decision Makers may consider relevant documents not referred to in the Schedule below. The Head of Administration and Legal Services should be contacted with any requests for additional relevant documents.

Publication dates are on or before the 13th Day of each calendar month.

The address for all correspondence is Blaby District Council, Council Offices, Desford Road, Narborough, Leicester LE19 2EP.

	Decision	Forward Plan Ref No.	Decision Maker	Date of Decision	Method of Consultation, proposed Consultees and contact officer	Documents to be considered and date of availability
1.	Housing Stock Transfer Update: - Valuation - Transfer Agreements	01/08(777)	Cabinet	8 September 2008	Contact Kris Johnston/Sandra Whiles/Jim Holden	Report 27 August 2008
2.	Medium Term Financial Strategy	06/08(018)	Cabinet	8 September 2008	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 27 August 2008
3.	Blaby District Council Efficiency and Improvement Strategy	06/08(019)	Cabinet	8 September 2008	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 27 August 2008
4.	Review of the Revenue and Benefits Service	07/08(020)	Cabinet	8 September 2008	Contact Colin Jones, Head of Customer Services	Report 27 August 2008
5.	East Midlands Regional Plan Proposed Changes (July 2008)	08/08(034)	Cabinet	8 September 2008	Contact Gary Clarke, Planning Policy Manager	Report 27 August 2008
6.	Children's Centre Commissioning Budget	07/08(021)	Cabinet	8 September 2008	Contact John Leach, Head of Community and Neighbourhood Services	Report 27 August 2008
7.	Appointments to Outside Bodies	07/08(022)	Cabinet	8 September 2008	Contact Liz Read, Democratic Services Manager	Report 27 August 2008
8.	Peer Review of Blaby Together	12/07(750)	Cabinet	8 September 2008	Contact John Leach, Head of Community and Neighbourhood Services	Report 27 August 2008
9.	Arts and Heritage Development Officer	06/08(010)	Cabinet	8 September 2008	Contact Tammy Parker, Health and Recreation Manager	Report 27 August 2008

	Decision	Forward Plan Ref No.	Decision Maker	Date of Decision	Method of Consultation, proposed Consultees and contact officer	Documents to be considered and date of availability
10.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	8 September 2008	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 27 August 2008
11.	Constitutional Amendments (if required)	07/06(585)	Cabinet	8 September 2008	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 27 August 2008
12.	Office Accommodation	07/08(025)	Cabinet	8 September 2008	Contact Martin Taylor, Building Control and Corporate Property Manager	Report 27 August 2008
13.	Climate Change Working Party Update	06/08(016)	Cabinet	8 September 2008	Contact Steve Beard, Strategic Director	Report 27 August 2008
14.	Housing Stock Transfer Finalisation	10/07(709)	Cabinet	6 October 2008	Various. Contact Sandra Whiles	Report 23 September 2008
15.	Review and Structure of the South Leicestershire Partnership	04/08(810)	Cabinet	6 October 2008	Contact Steve Beard, Strategic Director	Report 23 September 2008
16.	Review of Car Parking Arrangements	02/08(788)	Cabinet	6 October 2008	Contact Steve Beard, Strategic Director	Report 23 September 2008
17.	Blaby Town Centre Masterplan	03/08(805)	Cabinet	6 October 2008	Contact Gary Clark, Planning Policy Manager	Report 23 September 2008
18.	CCTV Policy	05/08(003)	Cabinet	6 October 2008	Contact Jon Wells, Environmental Protection Manager	Report 23 September 2008

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19.	Establishment of a Youth Council	06/08(015)	Cabinet	6 October 2008	Consultation with appropriate Officers. Contact Liz Read, Democratic Services Manager	Report 23 September 2008
20.	Climate Change Strategy	07/08(026)	Cabinet	6 October 2008	Contact Steve Beard, Strategic Director	Report 23 September 2008
21.	Data Protection Policy Amendments	07/08(027)	Cabinet	6 October 2008	Contact Sara-Jane Owens, Information Management Officer	Report 23 September 2008
22.	Freedom of Information Policy Amendments	07/08(028)	Cabinet	6 October 2008	Contact Sara-Jane Owens, Information Management Officer	Report 23 September 2008
23.	Freedom of Information Publication Scheme	07/08(029)	Cabinet	6 October 2008	Contact Sara-Jane Owens, Information Management Officer	Report 23 September 2008
24.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	6 October 2008	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 23 September 2008
25.	Constitutional Amendments (if required)	07/06(585)	Cabinet	6 October 2008	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 23 September 2008
26.	CCTV Policy	05/08(003)	Council	14 October 2008	Contact Jon Wells, Environmental Protection Manager	Report 3 October 2008
27.	Housing Stock Transfer – Finalisation and Formal Vote	01/08(776)	Council	14 October 2008	Contact Sandra Whiles, Chief Executive	Report 3 October 2008

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28.	Constitutional Amendments	07/06(585)	Council	14 October 2008	Contact Kris Johnston, Head of Administration and Legal Services	Report 3 October 2008
29.	Community Governance Reviews	07/08(023)	Council	14 October 2008	Contact Liz Read, Democratic Services Manager	Report 3 October 2008
30.	Local Development Framework – Core Strategy (Alternative Options)	03/08(807)	Council	14 October 2008	Contact Gary Clark, Planning Policy Manager	Report 3 October 2008
31.	Recommendations of the Independent Remuneration Panel	08/08(032)	Council	14 October 2008	Contact Liz Read, Democratic Services Manager	Report 3 October 2008
32.	Revised Management Structure Implementation – Operative Dates – Correction of Error	08/08(033)	Council	14 October 2008	Contact Kris Johnston, Head of Administration & Legal Services	Report 3 October 2008
33.	Homelessness Strategy – Action Plan	07/08(024)	Cabinet	3 November 2008	Contact Dawn Dawson, Acting Head of Housing Services	Report 21 October 2008
34.	Q2 Quarterly Portfolio Performance Report – Portfolio Holders (July – September)	03/08(799)	Cabinet	3 November 2008	Contact Alison Moran, Performance Manager	Report 21 October 2008
35.	Budget Issues – 2008/2009	05/08(829)	Cabinet	3 November 2008	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 21 October 2008

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36.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	3 November 2008	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 21 October 2008
37.	Constitutional Amendments (if required)	07/06(585)	Cabinet	3 November 2008	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 21 October 2008
38.	Establishment Budget 08/09 – 09/10	12/07(738)	Cabinet	1 December 2008	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 18 November 2008
39.	Council Tax Base Setting – 2009/2010	05/08(820)	Cabinet	1 December 2008	Contact Colin Jones, Head of Customer Services	Report 18 November 2008
40.	Blaby District Local Development Framework Annual Monitoring Report	05/08(821)	Cabinet	1 December 2008	Contact Gary Clark, Planning Policy Manager	Report 18 November 2008
41.	Establishment Budget 08/09 and 09/10	05/08(826)	Cabinet	1 December 2008	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 18 November 2008
42.	Corporate Equalities and Diversity Action Plan Annual Monitoring Report	06/08(012)	Cabinet	1 December 2008	Consultation with appropriate Officers. Contact Alison Moran, Performance Manager	Report 18 November 2008
43.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	1 December 2008	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 18 November 2008

	Decision	Forward Plan Ref No.	Decision Maker	Date of Decision	Method of Consultation, proposed Consultees and contact officer	Documents to be considered and date of availability
44.	Constitutional Amendments (if required)	07/06(585)	Cabinet	1 December 2008	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 18 November 2008
45.	Housing Stock Transfer – Conclusion	01/08(778)	Council	9 December 2008	Contact Sandra Whiles, Chief Executive	Report 27 November 2008
46.	Review of Draft Publication Scheme under Freedom of Information	06/08(017)	Council	9 December 2008	Contact Judith Warner, Legal Services Manager or Sara Jane Owens, Information Management Officer	Report 27 November 2008
47.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	5 January 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 16 December 2008
48.	Constitutional Amendments (if required)	07/06(585)	Cabinet	5 January 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 16 December 2008
49.	Medium Term Financial Strategy	05/08(827)	Cabinet	26 January 2009	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 13 January 2009
50.	Portfolio Statements	05/08(839)	Cabinet	26 January 2009	Contact Sandra Whiles, Chief Executive	Report 13 January 2009
51.	Revised Capital Programme 2008-2009	05/08(830)	Cabinet	26 January 2009	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 13 January 2009
52.	General Fund Revenue Account – Revised Budget 2008/2009	05/08(831)	Cabinet	26 January 2009	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 13 January 2009

	Decision	Forward Plan Ref No.	Decision Maker	Date of Decision	Method of Consultation, proposed Consultees and contact officer	Documents to be considered and date of availability
53.	Q3 Quarterly Portfolio Performance Report	080/08(030)	Cabinet	26 January 2009	Contact Alison Moran, Performance Manager	Report 13 January 2009
54.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	26 January 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 13 January 2009
55.	Constitutional Amendments (if required)	07/06(585)	Cabinet	26 January 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 13 January 2009
56.	Recommendations of the Cabinet Executive (if required)	05/08(856)	Council	3 February 2009	Contact Kris Johnston, Head of Administration and Legal Services	Report 23 January 2009
57.	Prudential Indicator and Treasury Management Strategy Report 2009/2010	05/08(836)	Cabinet	20 February 2009	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 6 February 2009
58.	Schedule of Charges – 2009/2010	05/08(837)	Cabinet	20 February 2009	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 6 February 2009
59.	Budget Proposals 2009/2010 – General Fund Revenue Account	05/08(833)	Cabinet	20 February 2009	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 6 February 2009
60.	Budget Proposals 2009/2010 – Housing Revenue Account	05/08(834)	Cabinet	20 February 2009	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 6 February 2009
61.	Budget Proposals 2009/2010 – Proposed Capital Resources and Programme	05/08(832)	Cabinet	20 February 2009	Contact Jim Holden, Strategic Director and Deputy Chief Executive	Report 6 February 2009

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62.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	20 February 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 6 February 2009
63.	Constitutional Amendments (if required)	07/06(585)	Cabinet	20 February 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 6 February 2009
64.	Council Tax 2009/10	05/08(835)	Cabinet	26 February 2009	Contact Colin Jones, Head of Customer Services	Report 12 February 2009
65.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	26 February 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 12 February 2009
66.	Constitutional Amendments (if required)	07/06(585)	Cabinet	26 February 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 12 February 2009
67.	Recommendations of the Cabinet Executive (if required)	05/08(856)	Council	26 February 2009	Contact Kris Johnston, Head of Administration and Legal Services	Report 17 February 2009
68.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	23 March 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 10 March 2009

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69.	Constitutional Amendments (if required)	07/06(585)	Cabinet	23 March 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 10 March 2009
70.	Recommendations of the Cabinet Executive (if required)	05/08(856)	Council	21 April 2009	Contact Kris Johnston, Head of Administration and Legal Services	Report 8 April 2009
71.	Annual Report on the Delivery of the Corporate Plan	05/08(838)	Cabinet	27 April 2009	Contact Sandra Whiles, chief Executive	Report 9 April 2009
72.	Q4 Quarterly Portfolio Performance Report	08/08(031)	Cabinet	27 April 2009	Contact Alison Moran, Performance Manager	Report 9 April 2009
73.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	27 April 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 9 April 2009
74.	Constitutional Amendments (if required)	07/06(585)	Cabinet	27 April 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 9 April 2009
75.	Recommendations of the Cabinet Executive (if required)	05/08(856)	Council	19 May 2009	Contact Kris Johnston, Head of Administration and Legal Services	Report 8 May 2009
76.	Election of Leader	05/08(840)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009
77.	Election of Deputy Leader	05/08(841)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009

	Decision	Forward Plan Ref No.	Decision Maker	Date of Decision	Method of Consultation, proposed Consultees and contact officer	Documents to be considered and date of availability
78.	Cabinet Executive Appointments	05/08(842)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009
79.	The Delegation Scheme of the Cabinet Executive	05/08(843)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009
80.	Schedule of Meetings 2008-2009	05/08(844)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009
81.	Scrutiny Commission Statement	05/08(845)	Council	19 May 2009	Contact Linda McBean, Scrutiny Manager	Report 8 May 2009
82.	Annual Report of the Standards Committee	05/08(846)	Council	19 May 2009	Contact Kris Johnston, Monitoring Officer and Head of Administration & Legal Services	Report 8 May 2009
83.	Annual Reports from Outside Body Representatives	05/08(847)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009
84.	Appointments to Committees	05/08(848)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009
85.	Appointment of Members to Serve on Outside Bodies	05/08(849)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009
86.	Forward Plan Publication Dates	05/08(850)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009
87.	Members Attendance at Meetings	05/08(851)	Council	19 May 2009	Contact Liz Read, Democratic Services Manager	Report 8 May 2009

	Decision	Forward Plan Ref No.	Decision Maker	Date of Decision	Method of Consultation, proposed Consultees and contact officer	Documents to be considered and date of availability
88.	Appointment of Members to Serve on Outside Bodies	05/08(853)	Cabinet	1 June 2009	Contact Liz Read, Democratic Services Manager	Report 19 May 2009
89.	Annual Reports from Outside Bodies Representatives	05/08(854)	Cabinet	1 June 2009	Contact Liz Read, Democratic Services Manager	Report 19 May 2009
90.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	1 June 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 19 May 2009
91.	Constitutional Amendments (if required)	07/06(585)	Cabinet	1 June 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 19 May 2009
92.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	29 June 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 16 June 2009
93.	Constitutional Amendments (if required)	07/06(585)	Cabinet	29 June 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 16 June 2009
94.	Recommendations of the Cabinet Executive (if required)	05/08(856)	Council	14 July 2009	Contact Kris Johnston, Head of Administration and Legal Services	Report 3 July 2009

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95.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	27 July 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 14 July 2009
96.	Constitutional Amendments (if required)	07/06(585)	Cabinet	27 July 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 14 July 2009
97.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	7 September 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 25 August 2009
98.	Constitutional Amendments (if required)	07/06(585)	Cabinet	7 September 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 25 August 2009
99.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	5 October 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 22 September 2009
100.	Constitutional Amendments (if required)	07/06(585)	Cabinet	5 October 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 22 September 2009
101.	Recommendations of the Cabinet Executive (if required)	05/08(856)	Council	13 October 2009	Contact Kris Johnston, Head of Administration and Legal Services	Report 2 October 2009

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102.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	2 November 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 20 October 2009
103.	Constitutional Amendments (if required)	07/06(585)	Cabinet	2 November 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 20 October 2009
104.	Recommendations of the Scrutiny Commission to Cabinet (if required)	07/06(592)	Cabinet	28 November 2009	Consultation with Scrutiny Commission and Scrutiny Panels. Contact Linda McBean, Scrutiny Manager	Report 17 November 2009
105.	Constitutional Amendments (if required)	07/06(585)	Cabinet	28 November 2009	No consultation exercise Contact Kris Johnston, Head of Administration and Legal Services	Report 17 November 2009
106.	Recommendations of the Cabinet Executive (if required)	05/08(856)	Council	15 December 2009	Contact Kris Johnston, Head of Administration and Legal Services	Report 3 December 2009
107.						
108.						

Cllr. E. F. White – Leader of the Council

* Specifically referred to in the Constitution, or by Regulation, to be the Responsibility of Council.