

BLABY DISTRICT COUNCIL

PRIVATE HIRE OPERATOR'S LICENCE APPLICATION FORM

PLANNING PERMISSION

You must produce one of the following documents, as applicable:

an original grant of planning permission for the use of the operating premises for private hire purposes,

_____ **or** an original certificate of lawfulness of existing use under Section 191 of the Town and Country Planning Act 1990 relating to the use of the premises as a private hire operating centre,

_____ **or** a letter from the local planning authority stating that planning permission is not required for the use of the operator's premises as a private hire operating centre.

If you wish to operate from a Council house you will need a separate written permission from the Housing Division.

Applications for renewals 1st March 2002 onwards: a licence shall not be granted to any applicant who has not already produced or does not produce with this application, one of three planning permission alternatives as detailed above.

CRIMINAL RECORD CHECK

The Council is required to satisfy itself that an applicant is a fit and proper person to hold a licence. Where an applicant is not already a licensed private hire driver, he/she will be required to complete a criminal record check form and supply the necessary supporting documents as proof of identity. The result of a record check will be considered and assessed by the Council before an application is determined.

APPLICATION REQUIREMENTS

Original documents must be supplied and applications will not be determined unless all the requirements are met:

- * **Application form**, fully completed and signed.
- **Licence Fee: £** (cheque to be made payable to Blaby District Council; payment by Switch or other **debit** card also acceptable).
- * **Planning Permission**, as applicable (detailed above).
- **Criminal Record Check Form** - as applicable (detailed above).

PLEASE COMPLETE ALL QUESTIONS OVERLEAF IN BLOCK LETTERS

APPLICANT'S DETAILS

NAME:.....

ADDRESS:.....

.....

TELEPHONE: HOME.....BUSINESS.....

E-MAIL ADDRESS.....

BUSINESS NAME AND ADDRESS FROM WHICH YOU WILL OPERATE:

.....

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HAVE YOU EVER BEEN CONVICTED BY THE COURTS OF ANY OFFENCE? IF YES, PLEASE GIVE DETAILS:

DRIVING OFFENCE(S)..... DATE:.....

..... DATE:.....

OTHER OFFENCE(S)..... DATE:.....

..... DATE:.....

DECLARATION - Please sign after reading the following:

1. I declare that the answers given in this application are correct.
2. I understand that any licence issued will be subject to the provisions of the Local Government (Miscellaneous Provisions) Act, 1976 and to any other relevant laws, byelaws or regulations which come into force.

Signed:.....

Date:.....

FOR OFFICE USE ONLY:

CHECK LIST: Planning/Housing Permission (as applicable)
 Criminal Record Check Form (as applicable)
 Receipt No: