

### **What is a Disability Reduction?**

If your property has been adapted or has certain features that are essential for the needs of a disabled occupier, you could qualify for a reduction. In order to receive the reduction one of the following conditions must apply:

- A room other than a bathroom, kitchen or lavatory is set aside for meeting the disabled persons needs.
- A second bathroom or kitchen is required for meeting the needs of a disabled resident.
- Enough space for the use of a wheelchair where one needs to be used inside the property.

When considering whether a reduction can be granted a Council Tax Officer will visit the property. They will decide if the occupier with the disability would find it impossible or extremely difficult to live in the property if the adaptations had not been undertaken.

### **How much could my bill be reduced by?**

If you qualify for this reduction your Council Tax bill will be reduced to that of a property in the valuation band one band lower than your property.

For example : If your property was a band 'C' and a reduction was granted you would be billed at a band 'B' rate.

This would not alter your valuation band on the valuation list only the amount charged.

If you live in a band 'A' property your bill would be reduced by one ninth of a band 'D' charge.

### **How will the Revenues Section know if I qualify for a reduction?**

To be considered for a Disability Reduction you must complete an application form which will need to be signed by your Doctor.

### **Appealing against a Decision**

If you have applied for a Disability Reduction and this has not been granted by the Revenues Section you should write stating your reasons for disagreeing with the decision.

The Revenues Section then has two months to review the case and reply. If you still disagree with the decision or the Revenues Section has not replied within the two month time period you can appeal to a Valuation Tribunal.

The address of your local Valuation Tribunal is :

Leicestershire Valuation Tribunal  
3<sup>rd</sup> Floor  
Pearl Assurance House  
Friar Lane  
Nottingham  
NG1 6BT

**You should continue to pay your existing bill while an appeal is outstanding.**

### **How to apply**

If you wish to apply for a disability reduction please contact the Revenues Section at the Council Offices, Narborough or telephone 0116 272 7530 and they will send an application form to you. Alternatively an application form is available on the Council's web page at [www.blaby.gov.uk](http://www.blaby.gov.uk).

### **Change in circumstances**

A review of disability reductions are carried out every year by the Revenues Section to check if circumstances have changed and whether the discount is still relevant.

If circumstances do change and you feel you are no longer entitled to the reduction you should inform the Revenues Section immediately.

### **Need more information?**

If you want to know more about Council Tax or discounts that are available please telephone the Revenues Section or call at our reception desk. We will be happy to help.

Blaby District Council  
Council Tax Section  
Council Offices  
Desford Road  
Narborough  
Leicester  
LE19 2EP

Telephone: 0116 272 7530  
Facsimile: 0116 272 7748  
E-Mail :[revenues@blaby.gov.uk](mailto:revenues@blaby.gov.uk)  
[www.blaby.gov.uk](http://www.blaby.gov.uk)

This leaflet is available in a variety of other formats, if you require further information please contact the Revenues Section.

Any telephone enquiries not relating to Council Tax should be directed to the Council's main switchboard number 0116 272 7500



**DISABILITY  
REDUCTION**

**COUNCIL TAX SECTION  
REVENUES AND BENEFITS SERVICES**