

**STREET TRADING  
(NEW / RENEWAL) APPLICATION FOR CONSENT**

<b>Consent Ref. No.</b>  
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**SECTION 1: Applicant Details**

FIRST NAME:  TITLE: (Mr/Mrs/Miss/Ms).....

FAMILY NAME:

CORRESPONDENCE ADDRESS:   
  
 POST CODE:

TEL NUMBER (home):  TEL NUMBER (mobile):

E-mail:  FAX:

DATE OF BIRTH:

PLACE OF BIRTH:

NATIONAL INSURANCE NUMBER:

**Section 2: Applicant Business**

IS YOUR BUSINESS REGISTERED IN THE UK WITH COMPANIES HOUSE?	YES / NO
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IS YOUR BUSINESS REGISTERED OUTSIDE THE UK?	YES / NO
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BUSINESS NAME

VAT NUMBER (PUT 'NONE' IF NOT REGISTERED)

LEGAL STATUS	SOLE TRADER/PARTNERSHIP/LIMITED COMPANY/OTHER (PLEASE STATE)
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YOUR POSITION IN THE BUSINESS

ARE THERE OTHER DIRECTORS, PARTNERS OR OWNERS INVOLVED IN THE BUSINESS?	YES / NO
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IF YES, PLEASE PROVIDE THEIR NAMES, ADDRESSES AND CONTACT DETAILS ON A SEPARATE SHEET.

BUSINESS ADDRESS (IF DIFFERENT TO CORRESPONDENCE ADDRESS)

TRADING NAME (IF DIFFERENT TO BUSINESS NAME):

**SECTION 2: Where you will be located**

PROPOSED  
TRADING DAYS &  
TIMES:

TYPE OF TRADING

MOBILE / STATIONARY

PRECISE LOCATION/  
STREETS WHERE YOU  
PROPOSE TO TRADE:

PLEASE ENCLOSE A MAP OF THE AREA OR AREAS WHERE YOU ARE PROPOSING TO TRADE.

WILL YOU SELL FOOD AND/OR DRINK?	YES / NO
IF YES ARE YOU REGISTERED UNDER FOOD HYGIENE REGULATIONS?	YES / NO

ARTICLES TO BE SOLD OR  
OFFERED FOR SALE:

**SECTION 3: Appearance of your barrow, vehicle, unit, stall etc.**

WILL YOU BE USING A VEHICLE IN CONNECTION WITH YOUR  
UNIT?

YES / NO

DESCRIPTION OF UNIT  
FROM WHICH YOU  
INTEND TO TRADE,  
INCLUDING DIMENSIONS

PLEASE AFFIX A CURRENT PHOTOGRAPH OF THE EXTERIOR OF BARROW, VEHICLE, UNIT, OR STALL.

WHERE WILL THE UNIT  
BE STORED WHEN NOT  
IN USE?

#### SECTION 4: Your team

NAME(S) OF STAFF:

DATE(S) OF BIRTH


Should there be a change or addition to the above mentioned list it is the responsibility of the consent holder to keep the Environmental Health Service informed.

#### SECTION 5: Public Liability Insurance

DO YOU HAVE PUBLIC LIABILITY INSURANCE?		YES / NO
IF YES, PLEASE PROVIDE	NAME OF INSURER	
	LEVEL OF COVER (£)	
	RENEWAL DATE	

#### SECTION 6: Disclosure

If you have been convicted of any offence, you must disclose it unless it is considered 'spent' under the Rehabilitation of Offenders Act 1974. Use extra sheets if necessary.

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#### SECTION 7: Acceptance

I confirm that I have read the Street Trading Policy and associated conditions and I agree that I will comply with their contents. I understand that any failure on my part may, not only, result in the revocation of my Consent but also be subject of legal proceedings.

HAVE YOU EVER BEEN REFUSED A STREET TRADER'S LICENCE OR CONSENT IN THIS OR ANY OTHER DISTRICT?	YES / NO
IF THE ANSWER IS 'YES', PLEASE GIVE DETAILS BELOW.	

**SECTION 8: Additional Details**

PROVIDE ANY ADDITIONAL INFORMATION WHICH IS REQUIRED OR RELEVANT TO YOUR APPLICATION

**SECTION 9: Payment Details**

The appropriate fee must be submitted with the application. The fee set for an annual consent (New or Renewal) is £350. This can be paid in one lump sum, or four quarterly instalments of £92.50 (this includes an additional administration charge of £20).  
 A consent can also be applied for that lasts up to one month, the fee for this is £50.

Please indicate the fee included with this application	Full Annual Fee - £350	<input type="checkbox"/>
	Quarterly Instalment - £92.50	<input type="checkbox"/>
	One month fee - £50	<input type="checkbox"/>

SIGNATURE:

DATE:

**Please tick in either A or B to show that you have enclosed the items which are required in support of your application:**

**A. NEW APPLICATIONS**

- Current colour photos of exterior of barrow, vehicle, unit, stall etc.
- A plan showing the location or locations where the trading will take place
- A copy of the Insurance Certificate that relates to street trading
- Fee enclosed

**B. RENEWAL APPLICATIONS**

- Current colour photos of exterior of barrow, vehicle, unit, stall etc.
- A plan showing the location or locations where the trading will take place (if different to that already applied for)
- A copy of the Insurance Certificate that relates to street trading
- Fee enclosed

**Data Protection Acts 1984 and 1998**

The Council has a statutory obligation to participate in the National Fraud Initiative which is run every two years by the Audit Commission.

With regard to the Data Protection Acts 1984 and 1998, the Council has a duty to protect the public funds it administers, and to this end may use the information that you provided in respect of your licensing application and the data held within the authority for the prevention and detection of fraud. Where required, it may also share this information with other bodies administering public funds and other organisations solely for these purposes.