

APPLICATION GUIDELINES 2011/12

These guidelines aim to assist individuals to make an application for financial assistance to Blaby Local Sports Alliances Coach Development Grant scheme.

AIM OF SCHEME

To provide financial assistance to encourage the development of sport and physical activity coaches and leaders within the District of Blaby.

OBJECTIVES

- To assist the District's volunteer sports coaches and leaders to develop their coaching and leadership skills in order to improve the quality of coaching in local clubs and organisations.
- To assist people within the District to gain qualifications in sports coaching and leadership to enable them to gain purposeful employment in the sport and leisure industry, such as the National Pool Lifeguard Qualification.
- To provide a group of sports coaches and leaders who can advocate the work of Blaby Local Sports Alliance and provide help and assist to Blaby Local Sports Alliances constituent partners.

APPLICATION PROCESS

- All applicants must complete a current Application Form for the Blaby Local Sports Alliances Coach Development Grant scheme. (Forms are available from the address overleaf).
- There are no deadlines for the receipt of applications. Applications received will be assessed at the next available Blaby Local Sport Alliance meeting, the frequency of which is usually every two months.
- Applicants will be informed of Blaby Local Sports Alliance's decision within three weeks of the meeting, subject to any additional information that may be required.

GENERAL CRITERIA

Any support given by the Blaby Local Sport Alliance will be subject to the following:

1. Applicants must be volunteering at a club or organisation within Blaby District, or if applying to improve prospects of gaining employment in the sport and leisure industry, be living or attending an educational institution in the District.
2. Grants will be considered to a maximum of £75 or 50% of the total costs of attending a sports coaching and leadership course as well as travel costs to and from the course venue.
3. Applicants will be expected to provide evidence of booking on a sports coaching or leadership course with their application.
4. Applicants will only be eligible to receive a Coach Development Grant in any one financial year.
5. Grants will not usually be offered to the same individual for more than two consecutive financial years.
6. Blaby Local Sports Alliance reserves the right not to approve applications even when the specified criteria have been met. Each application will be considered on its own merits.
7. All decisions are subject to the availability of funds.
8. Applicants applying to gain employment in sport and leisure industry are asked to provide a copy of their CV with their application.

Coach Development Grant

WHAT IS ELIGIBLE?

Please find below some examples of the type of support that is available. This list is not exhaustive.

- Attendance and completion of a National Governing Body coaching qualification, e.g. Level 1 Certificate in Coaching Football, England Hockey's Leadership Award, RFU Level 2 Coaching Award or any of the emerging United Kingdom Coaching Certificates.
- A qualification that will enable applicants to gain purposeful employment in the sport and leisure industry, such as the National Pool Lifeguard Qualification.
- Travel expenses incurred in attending a National Governing Body coaching course.

SUCCESSFUL APPLICATIONS

- Successful applicants will be required to sign a Grant Acceptance Form. In signing, the applicants agree to adhere to the above criteria. Blaby Local Sport Alliance reserves the right to reclaim all or part of the grant if criteria are breached.
- Grants will be paid on receipt of a signed Acceptance Form.
- Any applicant receiving a grant from Blaby Local Sport Alliance must be prepared to offer support or attendance in future Blaby Local Sport Alliance ventures, or those of its constituent partners, e.g. advocacy events, Youth Games, etc.
- Applicants are also required to register as a volunteer with the Voluntary Action Leicester (This process will involve a CRB check)
- Applicants are required to attend a progress meeting 6 months after completion of their course

Please note:

If an applicant's attendance does not take place at the anticipated course for whatever reason, the applicant must inform us immediately in writing and return the grant money. The grant will then be cancelled and the applicant will need to apply again in the future, but please be aware that criteria may be subject to change. The grant must only be used for the purpose for which it is awarded.

FOR FURTHER INFORMATION

If you have any queries regarding these Application Guidelines please contact:

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Application Packs are available in other formats on request