

## **APPLICATION FOR A ROAD CLOSURE UNDER SECTION 21 OF THE TOWN POLICE CLAUSES ACT 1847**

**This form should only be used to:**

- **apply to Blaby District Council for the closure of a road in the Blaby District, Leicestershire**
- **apply for a road closure for a single event. If you are organising more than one event, please use a separate form for each one**

**Please send your completed application form, together with any additional information requested, to:-**

**Legal Services  
Blaby District Council  
Council Offices  
Desford Road  
Narborough  
Leicestershire LE19 2EP**

**If you have any queries about the road closure,  
please telephone 0116 2727678**

**Name and address of applicant:**

**Daytime telephone number:**

**Do you represent an organisation? If so, what is its name?**

**Your position in the organisation (if any):**

**Details of the Closure Requested**

**The village/town or place where the road(s) is/are situated:**

**Which road(s) (or parts of roads) would you like to close?:**

**What are the times and dates of the proposed closure(s)?:**

**Please provide details of the proposed diversion route(s) during the period of the closure:**

**Please provide details of the nature of the proposed event:**

**How many people are expected to attend the location within the road closure?**

**Please explain why it is necessary to close the route on the grounds of public safety:**

**How will this closure affect traffic flows? (including any bus routes and taxi ranks affected):**

**If a bus route is affected, please provide details of consultations with the relevant bus operators:**

**Please provide details of arrangements made with Leicestershire County Council for provision and positioning of signs for the closure and diversion(s):**

## **Additional Information**

**You are required to provide a risk assessment. Please enclose this with this form**

**How will access for emergency service vehicles be maintained during the period of the road closure?:**

**What provision has been made for residents who may wish to move cars or other road vehicles during the event?:**

**What provision has been made for car parking for people attending event to prevent any further obstruction on the highway?:**

**Interested Parties:**

**Please provide evidence of consultation with, or proposals to consult, all people / businesses occupying premises fronting the affected road(s):**

**Have any objections to the proposed closure(s) be received? If yes, please provide details:**

**Please list details of any other organisation(s) you have already approached regarding this closure and attach copies of any responses. (Continue on a separate sheet if necessary):**

**Please provide any other information that you consider will help the Council process your application:**

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**IMPORTANT – PLEASE NOTE:**

1. You or your organisation are responsible for the planning, safety and conduct of the proposed event.
2. You or your organisation bear full responsibility for all costs associated with the provision of traffic signs necessary to implement the road closure and any diversion(s). Such traffic signs and other apparatus for the control of traffic must conform to current legal requirements and all notified requirements of Leicestershire County Council.
3. You or your organisation are required to provide a risk assessment for this event. Please enclose this with your application.
4. You or your organisation are responsible for contacting Blaby District Council's Health and Leisure Department if you are considering serving food at the event and/or if you need a licence to sell alcohol and/or provide entertainment. Please telephone 0116 2750555 to clarify what, if any, permits/licenses you need to obtain.

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**DECLARATION**

I confirm that the information provided is, to the best of my knowledge, correct and that I am aware of my, or my organisation's, responsibilities in relation to:

- the planning, safety and conduct of the proposed event
- the provision of traffic signs necessary to implement the road closure and any diversion(s)
- the provision of a risk assessment for this road closure
- the obtaining of the relevant permits and licences for any catering or entertainment to be provided

Signed .....

Dated.....