

Operator No.....
Expires.....



PRIVATE HIRE OPERATOR’S LICENCE APPLICATION FORM

RENEWAL APPLICATION

CRIMINAL RECORDS CHECK (CRB)

Where the applicant is not already a licensed Private Hire driver, he/she will be required to complete a criminal record check on application then every three years. This is to enable the Council to satisfy itself that an applicant is a “fit and proper person” to hold a licence. The result of this check will be considered and assessed by the Council before an application is determined.

APPLICATION REQUIREMENTS

Original documents must be provided. Applications cannot be processed unless all the requirements are met.

- **Application form**, fully completed and signed.
- **Licence Fee: £** **CRB Fee:£** (cheque to be made payable to Blaby District Council, debit cards also accepted)
- **Criminal Records Check (CRB)**, if applicable

PLEASE COMPLETE ALL QUESTIONS IN BLOCK LETTERS

Applicant’s details

Name:.....

Address:.....

.....

Telephone: Home.....**Business**.....

Mobile.....

Email Address.....

Business Name and Address from which you will operate:

.....

.....

Please indicate your preferred correspondence address – Home / Business (delete as appropriate)

Have you ever been convicted by the courts of **any** offence? If yes, please give details:

Driving Offence(s)Date.....

.....Date.....

Other Offences(s)Date.....

.....Date.....

Please list the details of all Blaby District licensed drivers and vehicles used by your operation (continue on a separate sheet if necessary)

Drivers	Vehicles	Wheelchair Accessible?
		Y/N
		Y/N
		Y/N
		Y/N
		Y/N
		Y/N
		Y/N
		Y/N
		Y/N
		Y/N

This authority is obliged to protect the public funds that it administers & therefore may use the information provided for the purposes of prevention & detection of crime. This information may also be shared with other bodies responsible for auditing or administering public funds for these purposes. In so far as required such processing will be done in accordance with the Data Protection Act 1998.

Declaration – Please sign after reading the following:

1. I declare that the answers given in this application are correct.
2. I understand that any licence issued will be subject to the provisions of the Local Government (Miscellaneous Provisions) Act 1976 and to any relevant laws, byelaws or regulations that come into force.
3. I have read the conditions of licence accompanying this application form and agree to abide by them.

Signed:.....

Date:.....